

June 29, 2020

Dear Cosmetology student:

The Summer Session for Cosmetology and Barbering at Barry Tech is rapidly approaching. We're happy that you've chosen to take advantage of this opportunity to accumulate up to 100 hours toward your licensing requirements. Due to the continuing restrictions about physical gatherings, this year's summer session will be held virtually. Please keep in mind the following:

- Classes are scheduled from **Monday, July 6** through **Friday, July 31** from 8:30 AM to 2:00 PM.
- **You will need access to a computer and internet in order to participate in the Summer Session.** Your teacher will need to be able to see and hear you during the session in order to observe your work so you will also need a working webcam and microphone.
- **Lateness will limit your ability to accumulate hours.** Arriving on time is a key to success, whether you are attending a physical classroom or a virtual one. If you arrive late, your start time will be pushed to the next half hour. For example, if you arrive at 8:40 AM, your official start time for the day will be recorded as 9:00 AM.
- Lunch is scheduled for 11:30 AM to 12:00 PM. When you leave to get lunch **and if you return late**, you will lose time in the same way that you do if you arrive late in the morning.
- If you need to leave the virtual classroom early, let your teacher know when you arrive in the morning. You will be signed out when you leave and will stop accumulating hours for that day.
- The purpose of the summer session is to reinforce what you have learned while also working to earn the hours needed for licensing and to prepare for the State Board exam. **Even though you will be participating remotely, you are expected to wear appropriate clothing since you will be visible on camera throughout the session.** We also expect a positive, professional attitude that you would bring to a physical classroom or the workplace. If you are not prepared or are disruptive and unprofessional, you will be asked to leave for the day, and possibly the rest of the summer.

Together, let's make this a great Summer Session! We'll see you on July 6!

Thank you,

The Barry Tech/ GC Tech Administration and Staff

Non-discrimination Statement

The Nassau BOCES advises students, parents, employees and the general public that it offers employment and educational opportunities without regard to age, race, creed, color, national origin, sexual orientation, religion, military/veteran status, sex (including pregnancy, childbirth, or related medical condition), gender, gender identity, gender expression, marital status, disability, predisposing genetic characteristic(s), or domestic violence victim status. The Nassau BOCES shall provide equal access to the Boy Scouts and other designated youth groups. The Nassau BOCES shall not discriminate or take any retaliatory action against an employee with respect to compensation, terms, conditions or privileges of employment because of the employee's or dependent's reproductive health decision-making.

Information and grievance procedures are available by contacting the following Civil Rights Compliance Officers at 71 Clinton Rd., Garden City, NY 11530: Dr. Valerie D'Aguianno, Executive Director of the Department of Human Resources at 516 396-2358, vdaguanno@nasbores.org and/or Selma Stoddard, Esq., Attorney (Employee Relations), Department of Human Resources at 516-396-2360, ssoddard@nasbores.org. Inquiries concerning the application of regulations prohibiting discrimination may be referred to the above-mentioned Civil Rights Compliance Officers or to the Office for Civil Rights at NY Office for Civil Rights, U.S. Department of Education, 32 Old Slip, 26th Floor, New York, NY 10005- 2500 or call 646-428-3900, or fax 646-428-3843, or TDD 800-877-8339 or email OCR.NewYork@ed.gov or file form at <https://www2.ed.gov/about/offices/list/ocr/complaintintro.html>.