

August 26, 2008
Duffy Avenue Center
9:30 a.m.

Present: Teresa Bolz, Dr. Bea Baaden, Sr. Joanne Callahan, Linda Caniano, Dr. Valerie D'Aguanno, eva efron, Deirdre Heiz, Sheila LaLima, Karolle Kimmel, Elizabeth Mayer, Paula Pisano Victoria Puccio, Jean Reilly, Angela Twist and Carl Vitevitch

Absent: Min Liu, Renee McGrath, Judy Shaughnessy and Shari Stack

Elizabeth Mayer opened the meeting at 9:38 a.m.

APPROVAL OF MINUTES

A motion was made to accept the minutes of the meeting of June 4, 2008, with a spelling correction by Deirdre Heiz and seconded by Linda Caniano. Motion passed.

APPROVAL OF AGENDA

A motion was made to accept the agenda for this meeting by Dr. Bea Baaden and seconded by Teresa Bolz. Motion passed.

UPDATES FROM THE DIRECTOR

~ A review of regulations, such as open meeting laws, which govern School Library System, was presented by Dr. Valerie D'Aguanno and eva efron to educate all the council members.

~ The SLS Plan of Service for 2008-2009 goals was reviewed by eva efron. Elizabeth Mayer asked that a priority list of tasks be created for the September meeting, using the Annual Report as a guide.

~ eva efron stated that the SLS Member Plan is used to evaluate the individual library program and to assist the district and school librarian in their planning. With a new revision possible in 2009, a discussion followed as to how best implement the Member Plan to school librarians as a tool for improvement. A lengthy discussion followed. A motion for a more in-depth discussion at the November meeting, with an update in September was made by Sheila LaLima and seconded by Teresa Bolz. Motion passed.

~ eva efron asked that a committee to review the NBSLS By-laws be formed with the intent of filing the changed By-laws with SED. It has been quite some time since the By-laws were last updated.

~ The Cooperative Collection Development committee needs to be finalized and meeting dates set.

~ eva efron stated that even though the State Budget had passed, SED still had not released the budgetary numbers for each System due to new budgetary constraints enacted by the governor. Eva efron estimated that there could be an 8% decrease of the 2007-2008 amounts for the upcoming school year which is used to cover services and salaries.

~ eva efron reviewed the School Library Scope and Sequence Curriculum. Dr. Bea Baaden reviewed the history of the project and the sequence that would be needed to make this an effective document.

~ Getting the word out about TeachingBooks.net will be worked on by Teresa Bolz, eva efron, and Deirdre Heiz.

~ Elizabeth Mayer suggested a June 3rd, 2009 meeting as an end of year wrap up, discussion to follow at the September meeting.

AWARD COMMITTEE REPORT

Sheila LaLima and Jean Reilly offered to chair this committee.

NOMINATING COMMITTEE REPORT

Elizabeth Mayer praised Deirdre Heiz for doing a splendid job in locating so many new members to Council. She was then charged with locating an administrator to become a member of Council. Suggestions were made and those mentioned will be contacted.

UPDATE ON MOVE

eva efron stated that progress was being made for the 1 Merrick Ave. location, with a Feb 2009 move quite possible.

LUNCH BREAK

At noon a buffet lunch, provided by the participants, was enjoyed by all.

SMALL GROUP DISCUSSION OF 2008-2009 LIAISON MEETINGS

Small groups were formed and provided with forms to discuss and work out the agendas for the three other meetings.

October 23, 2008

Gail Dickinson to discuss AASL standards

December 2, 2008

Focus on Reading – possible TeachingBooks.net demonstration

March 4, 2009

Evidence based practices as a possible theme

May 13, 2009

Awards and possible reflective session.

After an hour of discussion, all groups came back and shared their respective outlines. Reviews of each of the meetings will be done at the September meeting.

WRAP-UP DISCUSSIONS

Elizabeth Mayer asked that council members review the Plan of Service document and the Scope and Sequence Curriculum for the September meeting.

UNFINISHED BUSINESS

Union Catalog software decision will need to be made shortly.

COMMENTS

~Sheila LaLima asked what might be done in reviving the Cluster Groups.

~Paula Pisano suggested that site visits to other schools might be used as professional development time during superintendent days.

The meeting was adjourned at 2:51 p.m.

Respectfully submitted
Carl Vitevitch

Next Council meeting is September 10th, Nassau BOCES Duffy Center

DRAFT

DRAFT

DRAFT

September 10, 2008
Duffy Avenue Center
4:00 a.m.

Present: Teresa Bolz, Sr. Joanne Callahan, Linda Caniano, eva efron, Deirdre Heiz, Sheila LaLima, Karolle Kimmel, Elizabeth Mayer, Renee McGrath, Judy Shaughnessy, Jean Reilly, and Carl Vitevitch

Absent: Dr. Bea Baaden, Dr. Valerie D'Aguanno, Min Liu, Paula Pisano, Victoria Puccio, Shari Stack and Angela Twist

Elizabeth Mayer opened the meeting at 4:10 p.m.

APPROVAL OF MINUTES

A motion was made to accept the minutes of the meeting of August 26, 2008, by Sheila LaLima and seconded by Teresa Bolz. Motion passed.

APPROVAL OF AGENDA

A motion was made to accept the agenda for this meeting by Linda Caniano and seconded by Sheila LaLima. Motion passed.

UPDATES FROM THE DIRECTOR

~ eva efron stated that we have received \$219,000, this is portion of the allocated funds. The remaining funding may be limited due to new budgetary constraints enacted by the governor. The percentage is yet to be determined.

~ The Annual Report is about complete and Section 13 was distributed to attendees. A motion was made to accept the Annual Report as is by Renee McGrath and seconded by Teresa Bolz. Motion passed.

~ The SLS Plan of Service for 2008-2009 goals was reviewed by eva efron and a further revision in January to cover new independent schools and other items.

COMMITTEE REPORTS

During the Liaison meeting Council will ask for participation on the following:

- NOVEL-READY
- AWARDS
- TEACHINGBOOKS.NET
- COOPERATIVE COLLECTION DEVELOPMENT (CCD)
- BY-LAWS

DISCUSSION ITEMS

~ Council tasks were outlined by eva efron and a discussion followed.

~ There were brief comments about the “Scope and Sequence” and all were in favor of producing this in a professional manner.

~ eva efron stated that the SLS Member Plan is used to evaluate the individual library programs and to assist the district and school librarian in their planning. With a new revision possible in 2009, a discussion followed on how best to implement the Member Plan to school librarians as a tool for improvement. A lengthy discussion followed again. Further research by SLS to determine exactly what is needed on file will be done.

~ October 23rd Liaison Meeting is set. Different ways of keeping liaisons in for lunch were discussed. It was also asked that the SLMS Retreat form used by Gail Dickinson be modified with her permission to suit the needs of Nassau BOCES SLS members.

UNFINISHED BUSINESS

Review of By-laws will be needed.

NEW BUSINESS

None

The meeting was adjourned at 5:59 p.m.

Respectfully submitted
Carl Vitevitch

Next Council meeting is November 3rd, Nassau BOCES Duffy Center

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November 3, 2008
Duffy Avenue Center
4:00 p.m.

Present: Dr. Bea Baaden, Teresa Bolz, Sr. Joanne Callahan, eva efron, Deirdre Heiz, Sheila LaLima, Elizabeth Mayer, Renee McGrath, Victoria Puccio, Judy Shaughnessy, Shari Stack, Angela Twist and Carl Vitevitch

Absent: Linda Caniano, Dr. Valerie D’Aguanno, Karolle Kimmel, Min Liu, Paula Pisano, and Jean Reilly

Elizabeth Mayer opened the meeting at 4: 09 p.m.

APPROVAL OF MINUTES

A motion was made to accept the minutes of the meeting of September 10, 2008 with minor corrections {a.m. to p.m. on time}, by Renee McGrath and seconded by Judy Shaughnessy. Motion passed.

APPROVAL OF AGENDA

A consensus of those present was made to accept the agenda for this meeting by Elizabeth Mayer and seconded by eva efron.

UPDATES FROM THE DIRECTOR

eva efron stated that we have received two-thirds of the allocated funds. Renee McGrath suggested everyone visit the New York Library Association web site and become a “Library Advocate”.

- Move to One Merrick Avenue is anticipated in February.
- The move to institute a new Union Catalog has been placed on hold
- We have many automation projects, nine this year as detailed by Carl Vitevitch.
- After a long delay, a large number of Online Database purchase orders have been approved.

COMMITTEE REPORTS

During the December Liaison meeting Council will ask for participation with the following by having SLS supply sign-up sheets: Council members are in []

It was also mentioned that the TeachingBooks.net display by Teresa Bolz, was shown at the Liaison meeting and the recent Tech Summit.

DISCUSSION ITEMS

- Evaluation of October 23rd Liaison Meeting was favorable by liaisons, especially the chance to hear a presentation and then put it into practice.
- December 2nd is set with Renee McGrath speaking in the a.m. Work on implementing AASL Standards into individual lesson plans brought by liaisons will continue. SLS will create table tents based on the “Scope and Sequence” ranges. Council will also bring lessons as a back up:
K-1 - Deirdre Heiz, 2-3 - Judy Shaughnessy, 4-5 - Jean Reilly, 6-8 - Elizabeth Mayer and Victoria Puccio, 9-12 - Angela Twist and Sheila LaLima, Spare - Teresa Bolz
- March 4th will be asking for volunteers at December meeting on available sign up sheets. Lunchtime tagline - “Bring Lunch, Bring Laptop, WiFi Available.”
- May 13th had no discussion

A preliminary discussion of the 2009-2010 meeting ideas and a working theme of “Librarian as Teacher”:

- OCT – Collaboration with teachers
- DEC – Test Preparation / Measuring effectiveness
- MAR – Classroom management with special populations
- MAY – Awards and advocacy
-

Meeting template will be needed for next Council meeting.

Discussions on after school workshops should be run based on input from liaison meetings, such as “Scope and Sequence Workshop”.

It was suggested that SLS carefully review purchases of other resources based on upcoming budget figures.

UNFINISHED BUSINESS

Plan of service is due April 30th and revision of Section 5 will be discussed in January.

NEW BUSINESS

eva efron stated that the SLS Member Plan is used to evaluate the individual library program and to assist the district and school librarian in their planning. Council asked what was requirements are needed to fulfill this mandate. SLS will work on creating a cover sheet for optional signatures to be returned by late February 2009.

The meeting was adjourned at 6:04 p.m.

Respectfully submitted
Carl Vitevitch

Next Council meeting is January 13th, Nassau BOCES Duffy Center

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January 13, 2009
Duffy Avenue Center
4:00 p.m.

Present: Teresa Bolz, Linda Caniano, Sr. Joanne Callahan, eva efron, Deirdre Heiz, Sheila LaLima, Karolle Kimmel, Elizabeth Mayer, Renee McGrath, Victoria Puccio, Jean Reilly, Shari Stack, Angela Twist, and Carl Vitevitch

Absent: Dr. Bea Baaden, Dr. Valerie D'Aguanno, Min Liu, Paula Pisano and Judy Shaughnessy

Elizabeth Mayer opened the meeting at 4: 10 p.m.

APPROVAL OF MINUTES

A motion was made to accept the minutes of the meeting of November 3, 2008, by Jean Reilly and seconded by Renee McGrath. Motion passed.

APPROVAL OF AGENDA

A motion was made to accept the agenda for this meeting by Renee McGrath and seconded by Linda Caniano. Motion passed.

UPDATES FROM THE DIRECTOR

- NBSLS is anticipating at an 18% decrease in funding for this year as per the Governor's proposed budget.
- Move to One Merrick taking place in February. Referendum to purchase building before the public on February 10, 2009. eva efron shared the details of the referendum with the Council.

Discussion Items

eva stated that the Plan of Service will need to be consulted more often during Council meetings to make sure that we are planning all SLS activities properly. Council asked for a shortened version to refer to so that the tasks are easily seen and then refer to the details what action was decided upon. These items were discussed, before it was agreed upon to have eva efron update what was needed and have Council review.

- Plan of Service – Revisions for April report
 - CCD - committee needs to meet, discussion of various methods to improve service, such as reviewing other SLS plans or polling

- ILL – Kudos to Donna Slaski for her dedication to obtain materials for students
- Union Catalog – deciding on a software option and proceeding ahead
- Liaison Meetings
 - Evaluation of December 2nd Liaison meeting
 - Kudos to Renee and Bea for their programs
 - Comments on group breakouts were positive
 - Constructive comments should be placed on SLS web site
 - Update on March 4 Liaison meetings
 - Will have smaller room at Clinton and will need to restructure original idea.
 - Teresa Bolz will visit the NB SLS office to work on the details.
 - Update on May 13 Liaison meetings
 - No applications for either award at this time
 - Will post applications to listserv
 - Review of 2009-2010 meetings
 - Proposed dates: October 28, December 10, March 23 and May 20

Committee Reports

- Award Committee – Sheila LaLima / Jean Reilly
 - Will post notice to listserv about SLoY and AoY awards
- By-Laws – Shari Stack / Deirdre Heiz
 -
- Cooperative Collection Development (CCD) Plan – Bea Baaden / Linda Caniano
 - Will set time to discuss how to share limited resources. Suggestions were to work on the PD collection and e-books
- Nominating – Deirdre Heiz / Sheila LaLima
 - Would like to have another administrator on council?
- NOVEL-Ready – Vicki Puccio
 - Will ask for volunteers at March meeting and off the listserv
- TeachingBooks.net – Teresa Bolz / Deirdre Heiz / eva
 - Funding for next year is questionable

The meeting was adjourned at 6:02 p.m.

Respectfully submitted

Carl Vitevitch

Next Council meeting April 2nd, Location: TBD

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April 2, 2009
One Merrick Avenue
4:00 p.m.

Present: Teresa Bolz, Linda Caniano, Sr. Joanne Callahan, eva efron, Deirdre Heiz, Sheila LaLima, Karolle Kimmel, Elizabeth Mayer, Victoria Puccio, Jean Reilly, Judy Shaughnessy, Shari Stack, Angela Twist, and Carl Vitevitch

Absent: Dr. Bea Baaden, Dr. Valerie D'Aguanno, Min Liu, Renee McGrath and Paula Pisano

Elizabeth Mayer opened the meeting at 4:09 p.m.

APPROVAL OF MINUTES

A motion was made to accept the minutes of the meeting of January 13, 2009, by Sheila LaLima and seconded by Deirdre Heiz. Motion passed.

APPROVAL OF AGENDA

A motion was made to accept the agenda for this meeting by ? and seconded by ?. Motion passed.

UPDATES FROM THE DIRECTOR

- NBSLS having a June Planning meeting open to all members
- Title changing from "Liaison" to "Communications Coordinator" as per updated regulations form School Library Systems/
- Reviewed changes to NOVELny and upcoming online database ordering
- End of Year evaluations to be emailed to Liaisons to forward and to the NBSLS Listserv.

UPDATE FROM LISA AREFORD, NYSL: DIVISION OF LIBRARY DEVELOPMENT

- Provided details of "School Library System Program" handout
- Provided Section 90.18 of the NYCRR
- Reviewed Council and Communications Coordinator responsibilities
- Provided NBSLS Report Card

AWARD COMMITTEE

Unanimous vote to accept committees' recommendation to award Cynthia LaPier, Plainedge UFSD, the Administrator of the Year and Patricia Minikel, Jericho UFSD, the School Librarian of the Year.

DISCUSSION ITEMS

- eva efron presented basic version of the contents within the Plan of Service. Also provided was a packet of minor changes that will needed to bring it up to date. A discussion and review followed, whereupon, it was agreed that the suggestions could be submitted prior to the April 30th deadline.
- Liaison Meetings
 - Evaluation of March 4th Liaison meeting
 - Kudos to Teresa and NBSLS for planning
 - Comments on group breakouts were positive
 - Constructive comments should be placed on SLS web site
 - Update on May 13 Liaison meetings
 - Title agreed upon to be “Best of the Best”
 - Award ceremony in morning followed by Regent Roger Tilles will speaking.
 - Council and NBSLS update prior to lunch break
 - Afternoon will be NBSLS presentation of NOVELny and online databases ordering procedures. Workgroups set by grade level to further discussion.

FINALIZE 2009/2010 MEETING DATES

- Dates: October 28, December 10, March 9 and May 20

COMMITTEE REPORTS

- By-Laws – Shari Stack / Deirdre Heiz
 - Meet with eva and draft was presented to Council.
- Cooperative Collection Development (CCD) Plan – Linda Caniano / Bea Baaden
 - Meet and suggested that professional e-books be the start, and will need to develop a selection policy.
- Nominating – Deirdre Heiz / Sheila LaLima
 - Would like to start looking now as many will be off Council on at end of 2010 term
- NOVEL-Ready – Vicki Puccio
 - Will need to review the four applications and develop an easy to understand version.
- TeachingBooks.net – Teresa Bolz / Deirdre Heiz / eva
 - Funding for next year is questionable, possible e-rate funds available

The meeting was adjourned at 6:06 p.m.

Respectfully submitted

Carl Vitevitch

Next Council meeting June____, 2009, Location: TBD