Nassau BOCES SLS
Annual Report for Library Systems - 2013 (School Library Systems)

1. General System Information

| 1.1  | SEDCODE         | 289000000000 |
| 1.2  | System Name     | Nassau BOCES School Library System |
| 1.3  | Beginning Reporting Year | 07/01/2013 |
| 1.4  | Ending Reporting Year  | 06/30/2014 |
| 1.5  | Street Address  | One Merrick Ave. |
| 1.6  | City            | Westbury |
| 1.7  | Zip Code        | 11590 |
| 1.8  | Four-Digit Zip Code Extension (enter N/A if unknown) | 6601 |
| 1.9  | Mailing Address | One Merrick Avenue |
| 1.10 | City            | Westbury |
| 1.11 | Zip Code        | 11590 |
| 1.12 | Four-Digit Zip Code Extension (enter N/A if unknown) | 6601 |
| 1.13 | Library System Telephone Number (enter 10 digits only and hit the Tab key) | (516) 608-6630 |
| 1.14 | Fax Number (enter 10 digits only and hit the Tab key) | (516) 608-6621 |
| 1.15 | System Home Page URL | http://www.nassauboces.org/nsls |
| 1.16 | URL of the system's complete Plan of Service | http://www.nassauboces.org/page/273 |
| 1.18 | Area Chartered to Serve (square miles) | 292 |
| 1.20 | County          | Nassau |
| 1.21 | County (Counties) Served | Nassau |
| 1.22 | School District | Nassau BOCES |

Please report information for the current system director (as of the date the report is being completed).

| 1.23 | Title of System Director: (drop-down): Mr., Mrs., Ms., Mr. Miss, Dr. |
| 1.24 | First Name of System Director | Carl |
| 1.25 | Last Name of System Director Vitevitch |
| 1.28 | Indicate whether the School Library System Director holds a School Administrator and Supervisor (SAS) certificate and/or School District Administrator (SDA) certificate or School Building Leader (SBL) certificate and/or School District Leader (SDL) certificate issued by NYSED. (Enter Y for Yes, N for No). |
| 1.29 | Date School Administrator and Supervisor (SAS) certificate or School District Administrator (SDA) | 09/01/91 |
1.30 Date School Building Leader (SBL) certificate or School District Leader (SDL) certificate was granted by NYSED before September 1, 2007.

1.31 Telephone Number of the System Director, including area code and extension. 02/01/12 516-608-6650

1.32 E-Mail Address of the System Director cvitevitch@nasboces.org

1.33 Fax Number of the System Director (enter 10 digits only and hit the Tab key) (516) 608-6621

1.35 Name of SLS Director's Supervisor Dr. Valerie C. D'Aguaanno

1.36 Mailing Address 71 Clinton Road, P.O. Box CS9195

1.37 City Garden City

1.38 Zip Code 11530

1.39 Four-Digit Zip Code Extension (enter N/A if unknown) 4757

1.40 Telephone Number (enter 10 digits only and hit the Tab key) (516) 396-2530

1.41 E-Mail Address vdaguanno@nasboces.org

1.42 Name of BOCES/Big 5 Cities District Superintendent Dr. Thomas Rogers

1.43 Mailing Address 71 Clinton Road, P.O. Box CS9195

1.44 City Garden City, NY

1.45 Zip Code 11530

1.46 Four-Digit Zip Code Extension (enter N/A if unknown) 4757

1.49 For the reporting year, has the system experienced any unusual circumstance(s) that affected the statistics and/or information reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? N

Indicate Y for Yes, N for No. If Yes, please annotate using the State note.

2. Personnel Information

2.2 FTE (Full-Time Equivalent Calculation) The number of hours per week used to compute FTE for all budgeted professional positions 32.5

2.3 FTE (Full-Time Equivalent Calculation) The number of hours per work 32.5
week used to compute FTE for all other budgeted staff positions.

**BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS**

(enter to two decimal places; enter decimal point)

<table>
<thead>
<tr>
<th>Position</th>
<th>Description</th>
<th>FTE</th>
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</thead>
<tbody>
<tr>
<td>2.6</td>
<td>School Library System Director per CR 90.18 (a) (7)</td>
<td>1</td>
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<tr>
<td></td>
<td>- Filled Position FTE</td>
<td></td>
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<tr>
<td>2.7</td>
<td>School Library System Director per CR 90.18 (a) (7)</td>
<td>N/A</td>
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<tr>
<td></td>
<td>- Vacant Position FTE</td>
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<tr>
<td>2.10</td>
<td>Librarians - Filled Position(s) FTE</td>
<td>1.15</td>
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<td>2.11</td>
<td>Librarians - Vacant Position (s) FTE</td>
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<tr>
<td>2.14</td>
<td>Total Certified Librarians - Filled Position(s) FTE (total questions 2.4 + 2.6 + 2.8 + 2.10 + 2.12)</td>
<td>2.15</td>
</tr>
<tr>
<td>2.15</td>
<td>Total Certified Librarians - Vacant Position(s) FTE (total questions 2.5 + 2.7 + 2.9 + 2.11 + 2.13)</td>
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<tr>
<td>2.16</td>
<td>Total Other Professional Staff - Filled Position(s) FTE</td>
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<td>2.17</td>
<td>Total Other Professional Staff - Vacant Position(s) FTE</td>
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<tr>
<td>2.18</td>
<td>Total Other Staff - Filled Position(s) FTE</td>
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<tr>
<td>2.19</td>
<td>Total Other Staff - Vacant Position(s) FTE</td>
<td>N/A</td>
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<tr>
<td>2.20</td>
<td>Total Paid Staff - Filled Position(s) FTE (total questions 2.14 + 2.16 + 2.18)</td>
<td>4.15</td>
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<tr>
<td>2.21</td>
<td>Total Paid Staff - Vacant Position(s) FTE (total questions 2.15 + 2.17 + 2.19)</td>
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**SALARY INFORMATION**

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<td>2.22</td>
<td>Entry-Level Librarian (certified) FTE</td>
<td>0</td>
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<tr>
<td>2.23</td>
<td>Entry-Level Librarian (certified) Current Annual Salary</td>
<td>$0</td>
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<tr>
<td>2.24</td>
<td>System Director FTE</td>
<td>1</td>
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<tr>
<td>2.25</td>
<td>System Director Current Annual Salary</td>
<td>$</td>
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3. System Membership, Outlets and Governance

**PUBLIC SERVICE OUTLETS**

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<th>Category</th>
<th>Count</th>
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<tbody>
<tr>
<td>3.10</td>
<td>Number of member public school districts</td>
</tr>
<tr>
<td>3.11</td>
<td>Number of member non-public schools</td>
</tr>
<tr>
<td>3.12</td>
<td>Total number of members (Total 3.10 + 3.11)</td>
</tr>
<tr>
<td>3.13</td>
<td>Number of participating school library media centers</td>
</tr>
<tr>
<td>3.14</td>
<td></td>
</tr>
</tbody>
</table>
Number of school library system participants (buildings)

3.15 Main Library/System Headquarters 1

BOARD/COUNCIL MEETINGS

3.22 Total number of public library system/3Rs board meetings or school library system council meetings held during reporting year 5


3.24 Number of voting positions on system board/council 12

3.25 Board/Council Selection - Enter Board/Council Selection Code (select one; drop-down). If O is selected, please use the O State note to explain how members were named to the Board/Council.

SYSTEM BOARD/COUNCIL

Public Library Systems - enter information for the period January 1, 2014, through December 31, 2014.
School Library Systems and 3Rs Systems - enter information for the period July 1, 2014, through June 30, 2015

President/Council Chair

3.26 Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Ms. Other (specify using the State note), Vacant

3.27 First Name Catherine

3.28 Last Name Brown

3.29 Institutional Affiliation Malverne High School

3.30 Professional Title Librarian

3.36 Term Expires - Month or N/A June

3.37 Term Expires - Year (YYYY) 2017

Board/Council Member - complete one record for each Board/Council Member. For each vacant position, select "Vacant" in question 1, and enter N/A in questions 2-10 of the repeating group.

1. Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Vacant Other (specify using the State note), Vacant

2. First Name N/A

3. Last Name N/A

4. Institutional Affiliation N/A

5. Professional Title N/A

6. Mailing Address N/A

7. City N/A

8. Zip Code (enter five digits only) N/A

9. Term Expires - Month or N/A N/A

10. Term Expires - Year (YYYY) N/A

or N/A
<table>
<thead>
<tr>
<th></th>
<th>First Name</th>
<th>Last Name</th>
<th>Institutional Affiliation</th>
<th>Professional Title</th>
<th>Mailing Address</th>
<th>City</th>
<th>Zip Code (enter five digits only)</th>
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<tbody>
<tr>
<td>1.</td>
<td>Beatrice</td>
<td>Baaden</td>
<td>Palmer School of Library &amp; Info. Science, C.W. Post</td>
<td>Assistant Professor</td>
<td>LIU/C.W. Post / 720 Northern Blvd.</td>
<td>Brookville</td>
<td>11548</td>
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<tr>
<td>9.</td>
<td>June</td>
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<td>2017</td>
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<tr>
<td>1.</td>
<td>Joanne</td>
<td>Cinquemani</td>
<td>Roosevelt High School</td>
<td>Librarian</td>
<td>Wagner Avenue</td>
<td>Roosevelt</td>
<td>11575</td>
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<td>9.</td>
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<td>10.</td>
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<td>1.</td>
<td>Other (specify using the State note), Vacant</td>
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<tr>
<td>2.</td>
<td>Renee</td>
<td>McGrath</td>
<td>Nassau Library System</td>
<td>Youth Services Dept. Manager</td>
<td>900 Jerusalem Avenue</td>
<td>Uniondale</td>
<td>11570</td>
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<td>5.</td>
<td>Professional Title</td>
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8. Zip Code (enter five digits only) 11553
9. Term Expires - Month or N/A June
10. Term Expires - Year (YYYY) or N/A 2017
1. Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant
2. First Name Karen
3. Last Name Kliegman
4. Institutional Affiliation Searingtown Elementary
5. Professional Title Librarian
6. Mailing Address 106 Beverly Drive
7. City Albertson
8. Zip Code (enter five digits only) 11507
9. Term Expires - Month or N/A June
10. Term Expires - Year (YYYY) or N/A 2014
1. Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant
2. First Name James
3. Last Name McAlleese
4. Institutional Affiliation School Librarian (retired)
5. Professional Title Librarian
6. Mailing Address
7. City
8. Zip Code (enter five digits only)
9. Term Expires - Month or N/A June
10. Term Expires - Year (YYYY) or N/A 2016
1. Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant
2. First Name Anne
3. Last Name Brusca
4. Institutional Affiliation New Hyde Park Memorial High School
5. Professional Title Librarian
6. Mailing Address Hungry Harbor Road
7. City New Hyde Park
8. Zip Code (enter five digits only) 11040
9. Term Expires - Month or N/A June
10. Term Expires - Year (YYYY) or N/A 2016
1. Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant
2. First Name Laurie
3. Last Name  
   Martucci-Walsh

4. Institutional Affiliation  
   McKenna Elementary

5. Professional Title  
   Librarian

6. Mailing Address  
   Spruce Street

7. City  
   Massapequa Park

8. Zip Code (enter five digits only)  
   11762

9. Term Expires - Month or N/A  
   June

10. Term Expires - Year (YYYY)  
    or N/A  
    2016

1. Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant  
   Ms.

2. First Name  
   Lisa

3. Last Name  
   Marshall

4. Institutional Affiliation  
   Island Trees High School

5. Professional Title  
   Librarian

6. Mailing Address  
   59 Straight Lane

7. City  
   Levittown

8. Zip Code (enter five digits only)  
   11756

9. Term Expires - Month or N/A  
   June

10. Term Expires - Year (YYYY)  
    or N/A  
    2014

5. System Services

TECHNOLOGY AND RESOURCE SHARING

UNION CATALOG OF RESOURCES

5.13 How many libraries participate in (or submit records for) the union catalog?  
   246

5.14 Is the system's union catalog shared with any other library system(s)? (Enter Y for Yes, N for No)  
   N

5.15 Number of titles in the system's union catalog  
   1,191,471

5.16 Number of holdings in the system's union catalog  
   3,520,364

5.17 Number of new titles added in the last year  
   54,442

5.18 Number of holdings added in the last year  
   86,369

UNION LIST OF SERIALS

5.19 Does the system have a union list of serials? (Enter Y for Yes, N for No. If No, enter zero (0) on question 5.20.)  
   N

5.20 How many libraries participate in (or submit records for) the union list of serials?  
   0

COMBINED SYSTEM UNION CATALOG AND UNION LIST OF SERIALS

5.21 Does the system's union catalog contain both books  
   N
and serials? (Enter Y for Yes, N for No, or N/A)

VIRTUAL CATALOG
5.22 Does the system provide a virtual catalog for member libraries? (Enter Y for Yes, N for No, or N/A) Y
5.23 How many Internet-accessible member library catalogs are included in the virtual catalog? N/A
5.24 How many member libraries have holdings included in a database that serves as a link of the virtual catalog? N/A
5.25 Indicate the features of the system's virtual catalog (check all that apply):
   a. Non-member catalogs are included (if checked, please name non-member catalogs using the State note) No
   b. Non-library catalogs are included (if checked, please name non-library catalogs using the State note) No
   c. Responses are mediated No
   d. Patron-initiated ILL available and used through this catalog No
   e. N/A Yes
5.26 Does the library system provide access to member library catalogs which are not Internet accessible through the N/A virtual catalog? (Enter Y for Yes, N for No) If yes, please describe using the State note.

VISITS TO THE SYSTEM'S WEB SITE
5.27 Annual number of visits to the system's web site 22,489

STATEWIDE INTERNET LIBRARIES (FORMERLY NOVEL, NY-READY LIBRARIES)
5.28 How many of the system's member libraries have achieved Basic Statewide Internet Library-ready status? 131
5.29 How many of the system's member libraries have achieved Advanced Statewide Internet Library-ready status? 105
5.30 How many of the system's member libraries have achieved Leader Statewide Internet Library-ready status? 25
5.31 Total Statewide Internet Library-Ready Libraries (total 261 questions 5.28 through 5.30)

SYSTEM INTERLIBRARY LOAN ACTIVITY
5.32 Total items provided (loaned) 261
5.33 Total items received (borrowed) 833
5.34 Total requests provided (loaned) unfilled 0
### DELIVERY

5.38 Indicate delivery methods used by the system (check all that apply):

- **System courier (on the System's payroll)**: No
- **Other system's courier**: No
- **BOCES/Big 5 City courier**: No
- **Contracted service (paid by System - not on payroll)**: No
- **U.S. Mail**: Yes
- **Commercial carrier (e.g., UPS, DHL, etc.)**: Yes
- **Other (specify using the State note)**: No

5.39 **Number of stops (pick-up and delivery sites per week)**: 45

### CONTINUING EDUCATION/STAFF DEVELOPMENT

**Workshops/Meetings/Training Sessions**

**Resource sharing (ILL, collection development, etc.)**

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<th>Count</th>
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<td>5.41</td>
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**Technology**

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<td>5.43</td>
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**Digitization**

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**Leadership**

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<td>5.47</td>
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**Management & Supervisory**

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<tr>
<td>5.49</td>
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**Planning and Evaluation**

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<td>5.51</td>
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**Awareness and Advocacy**

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**Trustee/Council Training**

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**Special Client Populations**

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<td>5.57</td>
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**Children's Services/Elementary Grade Levels**

<table>
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<td>5.59</td>
<td>258</td>
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**Young Adult Services/Middle and High School Grade Levels**

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<td>5.60</td>
<td>4</td>
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<tr>
<td>5.61</td>
<td>279</td>
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</table>

**General Adult Services**
5.62 Number of sessions 0
5.63 Number of participants 0
5.64 Other: Does the system provide other workshops/meetings/training sessions not listed above? Enter Y for Yes, N for No. If Yes, complete one record for each topic; if No, enter N/A for questions 1, 2 and 3 of one repeating group.

1. Topic N/A
2. Number of sessions N/A
3. Number of participants N/A

5.65 Grand Total Sessions (total questions 5.40, 5.42, 5.44, 5.46, 5.48, 5.50, 5.52, 5.54, 5.56, 5.58, 5.60, 5.62 and total of question #2 of Repeating Group #5)

5.66 Grand Total Participants (total questions 5.41, 5.43, 5.45, 5.47, 5.49, 5.51, 5.53, 5.55, 5.57, 5.59, 5.61, 5.63 and total of question #3 of Repeating Group #5)

5.67 Indicate which services the system provides (check all that apply):

a. Coordinated purchase of print materials No
b. Coordinated purchase of non-print materials No
c. Negotiated pricing for licensed electronic collection purchases (not purchasing) Yes
d. Cataloging No
e. Materials processing No
f. Coordinated purchase of office supplies No
g. Coordinated computer services/purchases No
h. Virtual reference No
i. Other (describe using the State note) No
j. N/A No

CONSULTING AND TECHNICAL ASSISTANCE SERVICES
5.68 Number of contacts - Consulting with member libraries on grants, and state and federal funding 24

5.69 Number of contacts - Consulting with member libraries on funding and governance 98

5.71 Number of contacts - Consulting with member libraries on automation and technology 415
5.73 Number of contacts - Consulting with member libraries on adult services 0
5.74 Number of contacts - Consulting with member libraries on physical plant needs 0
5.75 Number of contacts - Consulting with member libraries on personnel and management issues 25
5.77 Number of contacts - Providing information to local, county, and state legislators and their staffs N/A
5.78 Number of contacts - Providing system and member library information to the media N/A
5.79 Number of contacts - Providing website development and maintenance for member libraries 0
5.80 Does the system provide other Consulting and Technical Assistance Services not listed above? Enter Y for Yes, N for No. If Yes, complete one record for each topic; if No, enter N/A for questions 1 and 2 of one repeating group.

1. Topic N/A
2. Number of contacts (all types) N/A
5.81 Total Other Contacts (total of question #2 of Repeating Group #6) 0
5.82 Total Number of Contacts (total of questions 5.68 through 5.79 and 5.81) 562

REFERENCE SERVICES
5.83 Total Reference Transactions 0

SERVICES TO SPECIAL CLIENTS (Direct and Contractual)

5.84 Indicate services the system provides to special clients (check all that apply):

a. Services for patrons with disabilities No
b. Services for patrons who are educationally disadvantaged No
c. Services for patrons who are members of ethnic or minority groups in need of special library services No
i. N/A Yes
5.86 Number of member libraries with Job/Education Information Centers or collections 0
5.90 Does the system provide other N special client services not
listed above? If yes, complete one record for each service provided; if no, enter N/A in questions 1 and 2 of one repeating group.
1. Service provided N/A
2. Number of facilities/institutions served N/A
5.91 Does the system charge fees for any program or service? Enter Y for Yes; N for No. If yes, briefly describe using the text box below; if no, enter N/A in Question 5.92.
N
5.92 Description of fees N/A

6. Operating Funds Receipts
Regional Bibliographic Data Bases (RBDB) Aid
6.32 Regional Bibliographic Data Bases (RBDB) Grant(s) from 3Rs $0
6.33 School Library Systems Operating Aid $185,324
6.34 School Library Systems Categorical Aid for Automation $18,532
6.35 Special Legislative Grants and Member Items $0
6.36 Supplementary System Aid $52,987
6.42 Does the system receive state funding from other sources? Enter Y for Yes, N for No. (Report Special Legislative Grants and Member Items on Q 6.35).
N
Complete one record for each grant. If the system does not receive other state aid, enter N/A on questions 1 and 2 of one repeating group.
1. Funding Source N/A
2. Amount N/A
6.43 Total Other State Aid (total question #2 of Repeating Group #9 above) $0
6.44 Total State Aid Receipts (total questions 6.5 through 6.14, question 6.17, questions 6.20 through 6.22, questions 6.25 through 6.27, questions 6.30 through 6.41, and question 6.43) $256,843

FEDERAL AID
6.45 Library Services and Technology Act (LSTA) $0
6.46 Does the system receive any other Federal Aid (specify Act and Title) e.g., NEH, NEA, etc.? Enter Y for Yes, N for No.
N
Complete one record for each grant. If the system does not receive other federal aid, enter N/A on questions 1 and 2 of one repeating group.
1. Funding Source  N/A
2. Amount  N/A
3. Total Other Federal Aid (total questions #2 of Repeating Group #10) $0
4. Total Federal Aid (total questions 6.45 and 6.47) $0

CONTRACTS WITH LIBRARIES and/or LIBRARY SYSTEMS IN NEW YORK STATE

Does the system contract with libraries and/or library systems in New York State? Enter Y for Yes, N for No. 
(Note for SLS: COSERS are not entered here; report COSERS in part 10).

Complete one record for each contract. If the system does not contract, enter N/A on questions 1, 2 and 3 of one repeating group.

1. Contracting Agency  N/A
2. Contracted Service  N/A
3. Total Contract Amount  N/A
4. Total Contracts (total question #3 of Repeating Group #11 above) $0

MISCELLANEOUS RECEIPTS

Does the system have other miscellaneous receipts in categories not listed in questions 6.51 through 6.55? Enter Y for Yes, N for No.

Complete one record for each income category. If the system does not have other miscellaneous receipts, enter N/A on questions 1 and 2 of one repeating group.

1. Receipt category  N/A
2. Amount  N/A
3. Total Other Miscellaneous Receipts (total question #2 of Repeating Group #12 above) $0
4. Total Miscellaneous Receipts (total questions 6.51 through 6.55 and question 6.57) $0

TOTAL OPERATING FUND RECEIPTS - Total Local Public Funds, Total State Aid, Total Federal Aid, Total Contracts, and Total Miscellaneous Receipts (total questions 6.4, 6.44, 6.48, 6.50, and 6.58) $256,843

TOTAL SLS ROLLOVER - OPERATING (as of July 1, 2013; same as June 30, 2013) $49,876

TOTAL SLS ROLLOVER - AUTOMATION (as of July 1, 2013; same as June 30, 2013) $4,953

GRAND TOTAL RECEIPTS, $311,672 BUDGET LOANS, TRANSFERS, AND BALANCE/ROLLOVER
7. Operating Fund Disbursements

STAFF EXPENDITURES

Salaries
7.1 System Director and Librarians $98,054
7.2 Other Staff $59,217

7.3 Total Salary and Wages Expenditures (total questions 7.1 and 7.2) $157,271

7.4 Employee Benefits Expenditures $69,314

7.5 Total Staff Expenditures (total questions 7.3 and 7.4) $226,585

COLLECTION EXPENDITURES

7.6 Print Materials Expenditures $0
7.7 Electronic Materials Expenditures $58,036
7.8 Other Materials Expenditures $0

7.9 Total Collection Expenditures (total questions 7.6 through 7.8) $58,036

GRANTS TO MEMBER LIBRARIES

Cash Grants Paid From
7.15 Other State Aid/Grants (e.g., Special Legislative or Member Grants) $0
7.16 Federal Aid $0
7.17 Other cash grants paid from system funds $0

7.18 Total Cash Grants (total questions 7.15 through 7.17) $0
7.19 Book/Library Materials Grants $0
7.20 Other Non-Cash Grants $0

7.21 Total Grants to Member Libraries (total questions 7.18 through 7.20) $0

CAPITAL EXPENDITURES FROM OPERATING FUNDS

7.24 Computer Equipment $0
7.25 Furniture/Furnishings $0

7.27 Total Capital Expenditures from Operating Fund (total questions 7.24 through 7.25) $0

MISCELLANEOUS EXPENSES

7.37 Office and Library Supplies $4,619
7.38 Telecommunications $0
7.39 Binding Expenses $0
7.40 Postage and Freight $4,430
7.41 Publicity and Printing $3,900
7.42 Travel $686
Survey Report

7.43 Fees for Consultants and Professionals $0
7.44 Membership Dues $200
7.45 Indirect Costs paid to BOCES or Big 5 Cities (same as Question 13.1.18) $6,196
7.46 Does the system have other miscellaneous expenses in categories not listed in questions 7.37 through 7.45? Enter Y for Yes, N for No.

Complete one record for each expense category. If the system does not have other miscellaneous expenses, enter N/A on questions 1 and 2 of one repeating group.

1. Expense category N/A
2. Amount N/A

7.47 Total Other Miscellaneous Expenses (total question #2 of $0 Repeating Group #13 above) $7,031
7.48 Total Miscellaneous Expenses (total questions 7.37 through 7.45 and 7.47) $20,031

CONTRACTS WITH LIBRARIES and/or LIBRARY SYSTEMS IN NEW YORK STATE

7.49 Does the system contract with libraries and/or library systems in New York State? Enter Y for Yes, N for No.

Complete one record for each contract. If the system does not contract, enter N/A on questions 1 through 3 of one repeating group

1. Contracting Agency (specify using State note) N/A
2. Contracted Service (specify using State note) N/A
3. Total Contract Amount N/A

7.50 Total Contracts (total question #3 of Repeating Group #14 above) $0

7.56 TOTAL DISBURSEMENTS - Total Staff Expenditures, Total Collection Expenditures, Total Grants to Member Libraries, Total Capital Expenditures, Total Operation and Maintenance of Buildings, Total Miscellaneous Expenses, Total Contracts, and Total Debt Service (total questions 7.5, 7.9, 7.21, 7.27, 7.35, 7.48, 7.50, and 7.55) $304,652

7.62 TOTAL DISBURSEMENTS AND TRANSFERS (total questions 7.56 and 7.61) $304,652

TOTAL SLS ROLLOVER - OPERATING (as of June 30, 2014)

7.64 Professional Salaries $3,073
7.65 Support Staff Salaries $2,421
7.66 Purchased Services $0
7.67 Supplies and Materials $0
7.68 Travel Expenses $0

file:///C:/Users/bneist/ACTIVE%20FILES/ANNUAL%20REPORT... 5/22/2015
7.69 Employee Benefits $320
7.70 Indirect Cost $0
7.71 BOCES Services $0
7.72 Equipment $0
7.73 **Total (total questions 7.64 - 7.72)** $5,814

**TOTAL SLS ROLLOVER - AUTOMATION** (as of June 30, 2014)
7.74 Professional Salaries $855
7.75 Support Staff Salaries $0
7.76 Purchased Services $0
7.77 Supplies and Materials $0
7.78 Travel Expenses $0
7.79 Employee Benefits $351
7.80 BOCES Services $0
7.81 Equipment $0
7.82 **Total (total questions 7.74 - 7.81)** $1,206

7.83 **GRAND TOTAL DISBURSEMENTS, TRANSFERS, & BALANCE/ROLLOVER**
(total questions 7.62, 7.63, 7.72, and 7.82) $311,672

**ACCOUNT INFORMATION**
Complete one record for each financial account

1. Name of bank or financial institution N/A
2. Amount of funds on deposit N/A
7.87 **Total Bank Balance (total question #2 of Repeating Group #15 above)** $0

10. Approved Co-Ser(s)

**APPROVED CO-SER(S) ADMINISTERED BY AND/OR THAT BENEFIT THE SCHOOL LIBRARY SYSTEM**
Applicable only to BOCES based school library systems

**CO-SER (Library Automation)**
Activity Code Number 6320
10.1 Total Dollar Amount of CO-SER $2,398,374
10.2 Number of Districts and Nonpublics in 6320 service for this reporting year only 93
10.3 Number of buildings participating in 6320 service for this reporting year only 439

**CO-SER (Library/Media)**
Activity Code Number 6316
10.4 Total Dollar Amount of CO-SER $0
10.5 Number of Districts and Nonpublics in 6316 service for this reporting year only 0
10.6 Number of buildings participating in 6316 service for this reporting year only 0

**Other CO-SER Aid**
(Include other BOCES aidable services managed by the SLS Director)
10.7 Activity Code Number 0
Survey Report

10.8 Dollar Amount $0
10.9 Activity Code Number 0
10.10 Dollar Amount $0
10.11 Activity Code Number 0
10.12 Dollar Amount $0
10.13 Activity Code Number 0
10.14 Dollar Amount $0
10.15 Activity Code Number 0
10.16 Dollar Amount $0
10.17 Activity Code Number 0
10.18 Dollar Amount $0
10.19 Total Other CO-SER(S) Aid (total questions 10.8, 10.10, 10.12, 10.14, 10.16 and 10.18) $0
10.20 Total CO-SER(S) MONIES ADMINISTERED BY SLS (Total questions 10.1, 10.4 and 10.19) $2,398,374

12. Projected Annual Budget For Library Systems
School Library Systems Budget for July 1, 2014 - June 30, 2015

12.1 Total Operating Fund
Receipts (include Local Aid, State Aid, Federal Aid, Contracts and Miscellaneous Receipts) $259,359

12.4 Cash Balance/Rollover in Operating Fund at the end of the previous fiscal year
(For School Library Systems, opening balance on July 1, 2014, must be the same as the June 30, 2014, rollover reported on Q7.73 + Q7.82 of the 2013-2014 annual report) $7,020

12.5 Grand Total Operating Fund Receipts, Budget Loans, Transfers and Balance/Rollover (total questions 12.1 through 12.4) $266,379

PROJECTED OPERATING FUND - DISBURSEMENTS

12.6 Total Operating Fund Disbursements (include Staff Expenditures, Collection Expenditures, Grants to Member Libraries, Capital Expenditures from Operating Funds, Operation and Maintenance of Buildings, Miscellaneous Expenses, Contracts with Libraries and Library Systems in New York State and Debt Service) $264,500

12.8 Cash Balance/Rollover in Operating Fund at the end of the current fiscal year (For School Library Systems, rollover as of June 30, 2015) $1,879

12.9 $266,379

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Grand Total Operating Fund
Disbursements, Transfers and
Balance/Rollover (total
questions 12.6 through 12.8)

ASSURANCE

12.17 The library system will be
operating under its approved
Plan of Service in accordance
with the provisions of
Education Law and the
Regulations of the 01/09/13
Commissioner, and assures
that the "Budget Summary"
was reviewed and accepted by
the System Board/Council on
(date - mm/dd/yyyy)

13. State Formula Aid Disbursements

School Library Systems Basic Operating Aid

SCHOOL LIBRARY SYSTEMS OPERATING AID AND SUPPLEMENTAL AID

<table>
<thead>
<tr>
<th>Statutory Reference</th>
<th>Education Law § 284</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Basic Aid):</td>
<td>Commissioners Regulations 90.18</td>
</tr>
<tr>
<td>Statutory Reference</td>
<td>Education Law § 273 (12)</td>
</tr>
<tr>
<td>(Supplemental):</td>
<td>Commissioners Regulations 90.18</td>
</tr>
</tbody>
</table>

13.1.1 Professional Salaries: Indicate total FTE and salaries for the system director and for each professional system employee; complete one record for each employee.

1. Title: Supervisor
2. Total Full-Time Equivalents (FTE): 1
3. Expenditure: $90,183

13.1.2 Total Expenditure - Professional Salaries: $90,183

13.1.3 Other Staff Salaries: Indicate total FTE and salaries for all other system employees, include all support staff; complete one record for each employee.

1. Title: Senior Stenographer
2. Total Full-Time Equivalents (FTE): 1
3. Expenditure: $59,217

13.1.4 Total Expenditure - Other Staff Salaries: $59,217

13.1.5 Employee Benefits: Indicate the total expenditures for all system employee fringe benefits. $65,859

13.1.6 Purchased Services: Did the system expend funds for purchased services? Enter Y for Yes, N for No.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2 and 3 of one repeating group.

1. Expenditure Category: N/A
2. Provider of Services: Teaching Books.net/MediaFle Inc./Various
3. Expenditure: $47,083
1. Expenditure Category Institutional membership
2. Provider of Services Professional Associations (assorted)
3. Expenditure $200

13.1.7 Total Expenditure - Purchased Services $47,283

13.1.8 Supplies and Materials: Did the system expend funds for supply items, postage, library materials, or equipment and furnishings with a unit cost less than $5,000? Enter Y for Yes, N for No.
1. Expenditure Category Office/library supplies and postage
2. Expenditure $9,049

1. Expenditure Category Other (specify using the State note)
2. Expenditure $3,900

1. Expenditure Category Other (specify using the State note)
2. Expenditure $3,900

1. Expenditure Category Other (specify using the State note)
2. Expenditure $3,900

13.1.9 Total Expenditure - Supplies and Materials $20,749

13.1.10 Travel Expenditures: Did the system expend funds for travel? Enter Y for Yes, N for No.
1. Type of Travel Other
2. Expenditure $686

13.1.11 Total Expenditure - Travel $686

13.1.12 Equipment and Furnishings: Did the system expend funds for equipment and furnishings with a unit cost of $5,000 or more and having a useful life of more than one year? Enter Y for Yes, N for No.
1. Type of item
2. Quantity
3. Unit Cost
4. Expenditure

13.1.13 Total Expenditure - Equipment and Furnishings: $0

13.1.14 Grants to Member Libraries: Did the system expend funds for grants to
member libraries? Enter Y for yes, N for no.

If yes, complete one record for each grant; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1. Recipient
2. Allocation
3. Project Description (no more than 300 words)

13.1.15 **Total Expenditure - Grants to Member Libraries**

$0

**Indirect Cost**: Computed annually for the Big 5 Cities (New York City, Buffalo, Rochester, Syracuse, and Yonkers) and each BOCES by the New York State Education Department for administrative costs charged to Operating Aid only. BOCES and Big 5 Cities must use their approved Department indirect cost rate (supplied by the New York State Library) when applying it to the school library system program.

13.1.16 **Direct Cost Base - Total Allocation from 2013-2014**

N/A

State Aid

13.1.17 **Approved Restricted Indirect Cost Rate** - The maximum allowable rate for the School Library System program is 5%. Enter as decimal (for example, 3.1% = 0.031).

13.1.18 **Total Indirect Cost (same as Question 7.45)**

$6,196

13.1.19 **Purchased Services with BOCES**: Did the system expend funds to purchase services from or cross-contract with a BOCES other than the applicant agency? Enter Y for Yes, N for No.

If yes, complete one record for each allowable expenditure; if no, enter N/A for questions 1, 2 and 3 of one repeating group.

1. Description of Services
2. Name of BOCES
3. Expenditure

13.1.20 **Total Expenditure - Purchased Services with BOCES**

$0


$290,173

13.1.22 **Cash Balance at the Opening of the Fiscal Year**

NOTE: The opening balance must be the same as the closing balance of the previous year.

$49,876

13.1.23 **Total Allocation from 2013-2014 State Aid**

$238,311

13.1.24 **Cash Balance at the End of the Current Fiscal Year**

$5,814

13.1.25 **Budget Narrative**: Provide a brief narrative, no more than fifteen hundred (1500) words, describing the major activities, membership. Salaries and benefits of Director and one clerical staff member will be

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13. State Formula Aid Disbursements Cont.

School Library Systems Categorical Aid

SCHOOL LIBRARY SYSTEMS CATEGORICAL AID FOR AUTOMATION

<table>
<thead>
<tr>
<th>Statutory Reference</th>
<th>Education Law § 284 (1) (g)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Automation Aid)</td>
<td>Commissioners Regulations 90.18</td>
</tr>
</tbody>
</table>

13.2.1 Professional Salaries: Indicate total FTE and salaries for the system director and for each professional system employee; complete one record for each employee.

<table>
<thead>
<tr>
<th></th>
<th>Title</th>
<th>Supervisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Total Full-Time Equivalents (FTE)</td>
<td>0.07</td>
</tr>
<tr>
<td>2.</td>
<td>Expenditure</td>
<td>$7,871</td>
</tr>
</tbody>
</table>

13.2.2 Total Expenditure - Professional Salaries: $7,871

13.2.3 Other Staff Salaries: Indicate total FTE and salaries for all other system employees; complete one record for each employee.

<table>
<thead>
<tr>
<th></th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Total Full-Time Equivalents (FTE)</td>
</tr>
<tr>
<td>2.</td>
<td>Expenditure</td>
</tr>
</tbody>
</table>

13.2.4 Total Expenditure - Other Staff Salaries: $0

13.2.5 Employee Benefits: Indicate the total expenditures for all system employee fringe benefits.

|   | Employee Benefits | $3,455 |

13.2.6 Purchased Services: Does the system expend funds for purchased services? Enter Y for Yes, N for No.

|   | Purchased Services | Y |

If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2 and 3 of one repeating group.

<table>
<thead>
<tr>
<th></th>
<th>Expenditure Category</th>
<th>Other (specify using the State note)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Provider of Services</td>
<td>Media Flex, Inc./Various</td>
</tr>
<tr>
<td>2.</td>
<td>Expenditure</td>
<td>$10,953</td>
</tr>
</tbody>
</table>

13.2.7 Total Expenditure - Purchased Services: $10,953

13.2.8 Supplies and Materials: Does the system expend funds for supply items, postage, library materials, or equipment and furnishings with a unit cost less than $5,000? Enter Y for Yes, N for No.

|   | Supplies and Materials | N |

If yes, complete one record for each applicable category; if no, enter N/A for questions 1, and 2 of one repeating group.

<table>
<thead>
<tr>
<th></th>
<th>Expenditure Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Expenditure</td>
</tr>
</tbody>
</table>

13.2.9 $0
13.2.10 **Travel Expenditures**: Did the system expend funds for travel? Enter Y for Yes, N for No.

If yes, complete one record for each applicable category; if no enter N/A for questions 1 and 2 of one repeating group.
1. Type of travel
2. Expenditure

13.2.11 **Total Expenditure - Travel** $0

13.2.12 **Equipment and Furnishings**: Does the system expend funds for equipment and furnishings with a unit cost of $5,000 or more and having a useful life of more than one year? Enter Y for Yes, N for No.

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1, 2, 3, and 4 of one repeating group.
1. Type of item
2. Quantity
3. Unit Cost
4. Expenditure

13.2.13 **Total Expenditure - Equipment and Furnishings** $0

13.2.14 **Grants to Member Libraries**: Did the system expend funds for grants to member libraries? Enter Y for yes, N for no.

If yes, complete one record for each grant; if no, enter N/A for questions 1, 2, and 3 of one repeating group.
1. Recipient
2. Allocation
3. Project Description (no more than 300 words)

13.2.15 **Total Expenditure - Grants to Member Libraries** $0

13.2.16 **Purchased Services with BOCES**: Does the system expend funds to purchase services from or cross-contract with a BOCES other than the applicant agency cross-contract? Enter Y for Yes, N for No.

If yes, complete one record for each allowable expenditure; if no, enter N/A for questions 1, 2 and 3 of one repeating group.
1. Description of Services
2. Name of BOCES
3. Expenditure

13.2.17 **Total Expenditure - Purchased Services with BOCES** $0

13.2.18 **Total Expenditure (total)** $22,279

13.2.2, 13.2.4, 13.2.5, 13.2.7,
14. Summary of Library System Accomplishments

Using the goals from Section 4 in the approved 2011-2016 System Plan of Service briefly describe the final results of each element for Year 3 (2013-2014)

14.1 Element 1: Resource Sharing - a. Cooperative Collection Development - With the new Common Core Standards (CCS), and due to circumstances beyond our control, the committee did not meet. b. Delivery - With the new Common Core Standards (CCS), and due to circumstances beyond our control, the committee did not meet. c. Interlibrary Loan - The service continues to grow as expected. d. Other - Seventy-two (72) titles were added to the NBSLS Professional Collection OPAC.

14.2 Element 2: Special Client Groups - Results

Our December Liaison meeting was devoted to discuss special populations, although these students are indeed in the presentations under differentiated instruction. Their needs are addressed from a different perspective.

14.3 Element 3: Professional Development and Continuing Education - Results

Four Liaison meetings were held. October 2013: Applying TeachingBooks to your District's Literacy; December 2013: Special Populations, Multilingual and Electronic Resources and Projects for Developing Literacy and Literate Thinking with English Language Learners. Engaging Students with Diverse Learning Needs Using Virtual Learning. March 2014: Pairings For The Common Core, Sharing of Non-Fiction Websites; May 2014: Best of the Best. November 2013 Fall Institute: Common Core State Standards, Demonstration of Long Island Index and FollettShelf. Due to Circumstances beyond our control no extra workshops were held.

14.4 Element 4: Consulting and Development Services - Results

Twenty-eight (28) district visits were complete. Advisory Council was unable to create the Member Plan to gather data. It will be done during the 2014-2015 school year. Zoomerang was once again used to create the end of year survey. The questions were determined by Advisory Council.

14.5 Element 5: Coordinated Services - Results

The online resources bid followed the procedures of Nassau BOCES and was approved by the Board of Education in April 2014. Participation is stable - revenue is about the same as the previous year, approximately $1,200,000.00. NBSLS continues to support Mandarin and Follett software. Three user group meetings were held for both Mandarin and Follett users.

14.6 Element 6: Awareness and Advocacy - Results

Due to Circumstances beyond our control the Advisory Council did not complete the task of revising the NOVEL-Ready application. The NBSLS website is consistently updated.

14.7 Element 7: Communication among Member Libraries and Library Systems - Results

The NBSLS Survey was open to the school librarians from the end of May to the end of the school year. A small percentage responded [79]. The electronic directory is updated in the Fall of each academic year. The listserv is a major source of current information for Nassau school librarians, thus the members increase year. Currently, there are 356 members. Due to time and staff constraints the eLinkup was not published for 2013-2014. Materials from each Liaison meeting were posted to the NBSLS website for easy access. The NBSLS listserv continues to grow. Current membership is 356, up from last year. Communication is with email and at meetings.
Element 8: Cooperative Efforts with Other Library Systems - Results

The NBSLS Director met with the Director of Nassau Library System (NLS) to revitalize cooperative projects between NBSLS and NLS. We continue to publicize the NLS Lit-Fest to our school librarians. The NBSLS Director is a member of the LILRC Board of Directors. NBSLS publicizes information about LISMA programs and membership. The NBSLS Director attended two SLSA meetings. The NBSLS Director has had multiple meetings with the other SLS Directors from Long Island.

14.9 Element 9: Other Goal(s) - Results

Brian Conboy, Superintendent of Seaford UFSD was selected as Administrator of the Year. The Award was presented at a special ceremony at the May 2014 Liaison meeting. Shari Stack, school librarian from Bellmore-Merrick CHSD was selected as School Librarian of the Year. The Award was presented at a special ceremony at the May 2014 Liaison meeting. Advisory Council has not as yet revised the criteria for both the Administrator of The Year and School Librarian of The Year applications.

PARTICIPANT'S EVALUATION OF SYSTEM SERVICES

14.11 URL of System's Blank Evaluation Form
http://www.nassauboces.org/page/273

14.12 URL of the Tabulated Results of the System's Evaluation Form
http://www.nassauboces.org/page/273

15. Assurance and Contact Information

CONTACT INFORMATION

15.1 Contact name (person completing report)
Barbara Neist

15.2 Contact telephone number (enter 10 digits only and hit the Tab key)
(516) 608-6630

15.3 Contact e-mail address
bneist@nasboces.org

ASSURANCE

15.4 The Library System operated under its approved Plan of Service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that this "Annual Report" was reviewed and accepted by the System Board/Council on [date - mm/dd/yyyy]
09/23/13

APPROVAL (for New York State Library use only/not a required field)

15.5 The Library System's Annual Report was reviewed and approved by the New York State Library on [date - mm/dd/yyyy]

Suggested Improvements

Library System
Nassau BOCES SLS

Name of Person Completing Form
Barbara Neist

Phone Number and Extension (enter area code, telephone number and extension only)
(516) 608-6630

Please share with us your suggestions for improving the Annual Report. Thank You!

Data and dollars pertaining to the school year having ended (June 30) should be kept together and separate from data and dollars for school year just beginning (July 1). Jumping back and forth throughout the report can be very confusing.

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Nassau BOCES SLS
Annual Report for Library Systems - 2013
(School Library Systems)

State Notes

1. General System Information

1.32 E-Mail Address of the System Director

Nassau BOCES upgraded email system to include full last name in email address.

State Note:

2. Personnel Information

No Notes

3. System Membership, Outlets and Governance

3.24 Number of voting positions on system board/council

State Note: Two Council members' terms expired. One Council member stepped down.

3.25 Board/Council Selection - Enter Board/Council Selection Code (select one; drop-down). If O is selected, please use the State note to explain how members

State Note: The members of Advisory Council are appointed by the current members according to the following process Board/Council Selection. Advisory Council members are selected by a nominating committee established following the NBSLS Bylaws. The Nominating Committee meets each spring
were named to the Board/Council.

selecting candidates. Advisory Council approves the recommendations.

Repeating Group 4
Title (drop-down):
Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant

State Note: Sr. Sr. Callahan is a nun in the Diocese of Rockville Centre.

5. System Services

No Notes

6. Operating Funds Receipts

No Notes

7. Operating Fund Disbursements

No Notes

10. Approved Co-Ser(s)

10.1 Total Dollar Amount of CO-SER

State Note: CoSer is LARSS (Library Automation and Resource Sharing Service) Automation $1,043,959 Districts/Private 37 Schools 180 Online Resources $1,354,414 Districts/Private 56 Schools 259

10.2 Number of Districts and Nonpublics in

State Note: CoSer is LARSS Library Automation and Resource Sharing Service Automation $1,043,959

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12. Projected Annual Budget For Library Systems

No Notes

13. State Formula Aid Disbursements

Repeating Group 1
1. Expenditure Category State Note: Electronic Materials

Repeating Group 2
1. Expenditure Category State Note: Publishing and Printing

Repeating Group 3
1. Expenditure Category State Note: Publishing and Printing

Repeating Group 4
1. Expenditure Category State Note: Publishing and Printing

Repeating Group 1
1. Type of Travel State Note: Conferences/Meetings; Supervisor

13. State Formula Aid Disbursements Cont.

Repeating Group 1
1. Expenditure Category State Note: Electronic Materials

14. Summary of Library System Accomplishments

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No Notes

15. Assurance and Contact Information

No Notes

Suggested Improvements

No Notes