

Reflective Journals using OneNote

1. Go to Barry Tech website (www.barrytech.org)
2. Under Quick Links, click on “**Teacher Pages**”
 - i. Click on your **teacher’s name**
 - ii. Under Quick Links, click on “**Microsoft Office 365 Login**”
3. Login to Microsoft Office 365 (accessible, anytime, anywhere!)
 - i. Username = first initial of first name +last name @nbrsip.org, (example: mbrown@nbrsip.org)
4. To access Electronic Journal
 - i. Click on Waffle>OneNote
 - ii. Click on “Class Notebook”
 - iii. You should see the name of your class. Click on the notebook that you want to open.
 - iv. Once your electronic notebook is open, click on your name, and then click on the section titled: “Current Events”
 - v. Your teacher will let you know what article they would like you to read and respond to.