



CAREER DEVELOPMENT AND OCCUPATIONAL STUDIES - CDOS CREDENTIAL

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Dispelling the Myths

- BOCES are responsible for providing all of the CTE coursework for the CDOS Credential
- Special Education certified, Academic certified, or WBL Coordinators can deliver the CTE coursework
- All Work Based Learning experiences need to be supervised by a certified WBL Coordinator

What is the CDOS Credential

- A Special Education Credential
- Replaced the IEP diploma as of July 1, 2013
- An addition to a student's Regents/Local diploma or;
- A stand alone exit credential
- Documents student achievements and work experiences for future employment

How was the CDOS Credential Developed

- Office of Special Education Policy and Career and Technical Education Office collaboration
- Met with several stakeholder groups
 - Businesses, NYSDOL, special education teachers, transition counselors, parents group, student group
- Work Readiness Credential to CDOS Credential at the recommendation of the Board of Regents
- Adopted and placed in the Commissioner's Regulations

Who is responsible for student documentation

- First responsibility falls on the Special Education Team(i.e. special educators, transition counselors, IEP team)
- Secondary responsibility falls on guidance counselors, CTE teachers, employers, WBL Coordinators

CDOS Credential Criteria

- Open to all students with a disability who do not qualify for the NYSAA
- May be earned by students who fulfill the requirements of the credential
- Two options for students to earn the credential

Option 1

- Completion of a Career Plan
- Demonstrate achievement of the commencement level CDOS learning standards (standards 1, 2, and 3a)
- Successfully completion 216 hours of participation in
 - CTE coursework and/or work based learning experiences
 - At least 54 hours must be in work based learning experiences
 - 216 hours can be achieved in work based learning experiences
- Completion of Employability Profile(s)

Option 2

- Meets the requirements for one of the nationally recognized work readiness credentials including but not limited to:
 - The National Work Readiness Credential
 - National Career Readiness Certificate (ACT) WorkKeys
 - SkillsUSA Work Force Readiness Employability Assessment
 - Comprehensive Adult Student Assessment Systems Workforce Skills Certificate System (CASAS)

Career Plan

- Commencement level Career Plan beginning in grade 9
- Documents student identified career related:
 - **Interests**
 - **Strength and needs**
 - **Goals**
 - **CTE coursework**
 - **Work based learning experiences**
- Utilized in the development of an IEP
- Maintained in permanent student record
- Sample Career Plan in PDF and Word available at <http://www.p12.nysed.gov/specialed/publications/CDOScredentiaI-memo-613.htm>

CDOS Learning Standards

- Standard 1 Career Development:
 - Knowledgeable about the world of work, personal interests and abilities, career awareness and exploration
- Standard 2 Integrated Learning:
 - Academic knowledge and skills applied in the workplace and other settings
- Standard 3a Universal Foundation Skills:
 - Foundation skills and competencies essential for success in the workplace (employability skills, 21st century skills)
- Standard 3b (optional) Career Majors:
 - Career specific technical knowledge and skills

Courses of Study and Work-Based Learning Experiences

- Meaningful access to the general curriculum
 - appropriate opportunities to earn a regular diploma
- Equivalent of 2 units of study (216 hours of participation) in:
 - career and technical education (CTE) coursework and/or
 - work-based learning experiences (at least 54 of the 216 hours)

CTE Coursework - LEA

- Grades 9-12 career and technical courses at the district level
- CTE credits/units of study – must be taught by a certified CTE instructor
- .5 or 1.0 credits/unit of study per course
- Course offerings are in the following content areas
 - **Agricultural**
 - **Business and Marketing**
 - **Family and Consumer Sciences**
 - **Technology Education**

CTE Programs of Study

- A grade 9-12 approved program in career and technical education
- 3 or more credits granted per program of study and must be within the same career pathway
- CTE programs are organized in the following content areas:
 - **Agricultural education**
 - **Business and Marketing education**
 - **Family and Consumer Sciences education**
 - **Health Occupations**
 - **Technology education**
 - **Trade and Technical education**

Work Based Learning Experiences

<http://www.p12.nysed.gov/cte/wbl/home.html>

- Job Shadowing
- Community service/Volunteering
- Senior Project
- School Based Enterprise
- Service Learning
- Entrepreneurship
- Community Based Work Programs (for students with disabilities)

Note: The CBWP may be paid or non-paid

Registered Work Based Learning Experiences

<http://www.p12.nysed.gov/cte/wbl/home.html>

- Career Exploration Internship Program (CEIP)- non-paid, 5 year registration
- General Education Work Experience Program (GEWEP) – paid, 5 year registration
- Work Experience and Career Exploration Program (WECEP) Federal program for at-risk youth – paid, 2 year registration
- CTE Cooperative Work Experience Program (CO-OP) - paid or non-paid, 5 year registration

Employability Profile

- Documents the attainment of commencement level CDOS learning standards and as appropriate:
 - **Attainment of technical knowledge and work-related skills;**
 - **Work experiences;**
 - **Other work-related and academic achievements; and**
 - **Performance on Industry-based technical assessments as appropriate**
- At least one employability profile must be completed within one year of exiting school
- Sample Employability Profile available in PDF and Word
<http://www.p12.nysed.gov/specialed/publications/CDOScredentialed-memo-613.htm>

Connection to Individualized Education Program (IEP) Transition Plan

Measurable Post-Secondary and Annual Goals

- Career Plan

Instruction and Courses of Study

- CDOS Learning Standards
- CTE Coursework

Transition Activities

- Work Based Learning

Resources

- **June 2013 Field Memorandum: NYS Career Development and Occupational Studies Commencement Credential**
<http://www.p12.nysed.gov/specialed/publications/CDOScredential-memo-613.htm>
- **CDOS Learning Standards** <http://www.p12.nysed.gov/cte/cdlearn/>
- **Career Development and Occupational Studies (CDOS) Resource Guide** [Career Development and Occupational Studies \(CDOS\) Resource Guide with Core Curriculum](#)
- **CareerZone: A comprehensive career exploration and planning system developed by the New York State Department of Labor's**
www.careerzone.ny.gov
- **New York State Work Based Learning Manual**
<http://www.p12.nysed.gov/cte/wbl/home.html>

Resources (con't)

- **The National Secondary Transition Technical Assistance Center (NSTTAC)**
<http://www.nsttac.org/content/summary-performance-resources>
- **Regional Special Education Technical Assistance Support Center (RSE-TASC) Transition Specialists**
<http://www.p12.nysed.gov/specialed/techassist/rsetasc/tslist.htm>
- **Transition Services Professional Development Support Center (PDSC)**
<http://www.p12.nysed.gov/specialed/techassist/announcementPDSC.htm>
- **Transition Source** <http://www.transitionsource.org>

Additional Technical Assistance

- **Training Regional Special Education Technical Assistance Support Centers (RSE-TASC)**
- **Questions: email**
CDOScomment@mail.nysed.gov
- **Special Education Policy (518) 473-2878**
<http://www.p12.nysed.gov/specialed/>



QUESTIONS?

Questions: email CDOScomment@mail.nysed.gov

Special Education Policy

(518) 473-2878

<http://www.p12.nysed.gov/specialed/gradrequire.html>

Career and Technical Education Office (518) 486-1547

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